

Personal data privacy policy

1. GENERAL PROVISIONS

This personal data processing policy has been drawn up in accordance with the requirements of Federal Law No. 152-FZ of July 27, 2006 "On Personal Data" (hereinafter referred to as the Personal Data Act) and determines the procedure for processing personal data and measures to ensure the security of personal data taken by Effect Transport Service LLC (TIN 7730675062) (hereinafter referred to as the Operator).

1.1. The operator sets as its most important goal and condition for carrying out its activities the observance of human and civil rights and freedoms when processing his personal data, including the protection of his rights to privacy and personal and family secrets.

1.2. This Operator's policy regarding the processing of personal data (hereinafter referred to as the Policy) applies to all information that the Operator can obtain about website visitors <https://www.fmgshipping.pro/en>

2. BASIC CONCEPTS USED IN POLITICS

2.1. Automated processing of personal data — processing of personal data using computer technology;

2.2. Blocking personal data — temporary cessation of personal data processing (except when processing is necessary to clarify personal data);

2.3. A website is a set of graphic and information materials, as well as computer programs and databases that ensure their availability on the Internet at a network address <https://www.fmgshipping.pro/en>;

2.4. Personal data information system — a set of personal data contained in databases and information technologies and technical means that ensure their processing;

2.5. Anonymization of personal data — actions that make it impossible to determine, without using additional information, whether personal data belongs to a specific User or other personal data subject;

2.6. Personal data processing is any action (operation) or a set of actions (operations) performed using automation tools or without using such tools with personal data, including collecting, recording, systematizing, accumulating, storing, clarifying (updating, changing), extracting, using, transferring (distributing, providing, accessing), anonymizing, blocking, deleting, destroying personal data;

2.7. Operator — a state body, a municipal body, a legal entity or an individual that independently or jointly with other persons organizes and/or processes personal data, as well as determines the purposes of personal data processing, the composition of personal data to be processed, actions (operations) performed with personal data;

2.8. Personal data — any information relating directly or indirectly to a specific or identifiable Website User <https://www.fmgshipping.pro/en>;

2.9. User — any visitor to the website <https://www.fmgshipping.pro/en>;

2.10. Provision of personal data — actions aimed at disclosing personal data to a specific person or a certain circle of persons;

2.11. Dissemination of personal data — any actions aimed at disclosing personal data to an indefinite number of persons (transferring personal data) or at familiarizing an unlimited number of people with personal data, including publishing personal data in the media, posting it on information and telecommunication networks or providing access to personal data in any other way;

2.12. Cross-border transfer of personal data is the transfer of personal data to the territory of a foreign state to a foreign state authority, a foreign individual or a foreign legal entity;

2.13. Personal data destruction is any actions that result in permanent destruction of personal data with the impossibility of further restoring the content of personal data in the personal data information system and/or destroying material carriers of personal data.

2.14. The main rights of the personal data subject (User):

- the right to receive information regarding the processing of his personal data, in accordance with article 14, paragraph 7, of the Personal Data Act;
- the right to require the Operator to clarify his personal data, block or destroy it if personal data is incomplete, outdated, inaccurate, illegally obtained or is not necessary for the stated purpose of processing, as well as to take measures provided for by the Personal Data Act to protect their rights;
- the right to appeal the Operator's actions or omissions to the authorized body for the protection of the rights of personal data subjects or in court if the User believes that the Operator is processing his personal data in violation of the requirements of the Personal Data Act or otherwise violates his rights and freedoms;
- the right to protect their rights and legitimate interests, including compensation for losses and/or compensation for non-pecuniary damage in court.

2.15. The main duties of the User are:

- provide the Operator with accurate information about yourself;
- inform the Operator about clarifying (updating, changing) your personal data.

2.16. The Operator's main rights:

- receive reliable information and/or documents containing personal data from the User;
- if the User withdraws consent to the processing of personal data, the right to continue processing personal data without the User's consent if there are grounds specified in the Personal Data Act;
- independently determine the composition and list of measures necessary and sufficient to ensure compliance with the obligations provided for by the Personal Data Act and regulatory legal acts adopted in accordance with it, unless otherwise provided by the Personal Data Act or other federal laws.

2.17. The main duties of the Operator:

- provide the User, at his request, with information regarding the processing of his personal data;
- organize the processing of personal data in accordance with the procedure established by the current legislation of the Russian Federation;
- respond to requests and requests from Users and their legal representatives in accordance with the requirements of the Personal Data Act;
- report the necessary information to the authorized body for the protection of the rights of personal data subjects at the request of this body within 30 days from the date of receipt of such a request;
- publish or otherwise provide unrestricted access to this Personal Data Processing Policy;
- take legal, organizational and technical measures to protect personal data from unauthorized or accidental access to them, destruction, modification, blocking, copying, provision, distribution of personal data, as well as from other illegal actions in relation to personal data;
- stop the transfer (distribution, provision, access) of personal data, stop processing and destroy personal data in the manner and cases provided for by the Personal Data Act.

3. THE OPERATOR CAN PROCESS THE FOLLOWING USER'S PERSONAL DATA

3.1. Last name, first name, middle name;

3.2. Email address;

3.3. Phone numbers;

3.4. Year, month, date and place of birth;

3.5. Photos;

3.6. Identity document details;

3.7. Information about education, profession, specialty and qualifications, details of educational documents;

3.8. any text information;

3.9. The site also collects and processes anonymized data about visitors (including cookies) using Internet statistics services (Yandex Metrica and Google Analytics and others);

3.10. The above data is further summarized in the Policy under the general concept of Personal Data.

4. PURPOSES OF PERSONAL DATA PROCESSING

4.1. The purpose of processing the User's personal data is to inform the User by sending emails; concluding, executing and terminating civil law contracts; providing the User with

access to services, information and/or materials contained on the website; promoting goods, works and services on the market.

4.2. The Operator also has the right to send the User notifications about new products and services, special offers and various events. The user can always refuse to receive informational messages by sending an email to the Operator admin@fmgshipping-ekb.ru marked "Opt out of notifications about new products and services and special offers". The operator undertakes to stop sending notifications from the moment of receipt of this refusal.

4.3. Anonymized User data collected using Internet statistics services is used to collect information about Users' actions on the site, improve the quality of the site and its content.

5. LEGAL GROUNDS FOR PROCESSING PERSONAL DATA

5.1. The Operator processes the User's personal data only if it is filled in and/or sent by the User independently through special forms located on the site <https://www.fmgshipping.pro/en>. By filling out the relevant forms and/or sending their personal data to the Operator, the User agrees to this Policy, etc.

5.2. The Operator processes anonymized data about the User if this is allowed in the User's browser settings (cookies are saved and JavaScript technology is used).

6. PROCEDURE FOR COLLECTING, STORING, TRANSFERRING AND OTHER TYPES OF PROCESSING PERSONAL DATA

The security of personal data processed by the Operator is ensured by implementing legal, organizational and technical measures necessary to fully comply with the requirements of current legislation in the field of personal data protection.

6.1. The operator ensures the safety of personal data and takes all possible measures to prevent unauthorized persons from accessing personal data.

6.2. The User's personal data will never, under any circumstances, be transferred to third parties, except in cases related to compliance with current legislation.

6.3. If inaccuracies in personal data are found, the User can update them independently by sending a notification to the Operator to the Operator's email address admin@fmgshipping-ekb.ru marked "Updating personal data". Within 3 working days from the date of receipt of the notification, the Operator makes changes to the personal data information system and informs the User accordingly.

6.4. Personal data is processed for the period necessary to achieve the purposes of personal data processing. The termination of the Operator's activities is a condition for stopping the processing of personal data. The user can withdraw his consent to the processing of personal data at any time by sending a notification to the Operator via e-mail to the Operator's email address admin@fmgshipping-ekb.ru marked "Revocation of consent to the processing of personal data". Within 3 working days from the date of receipt of the notification, the Operator stops processing personal data and informs the User accordingly.

7. CROSS-BORDER TRANSFER OF PERSONAL DATA

7.1. The Operator does not transfer Users' personal data across borders.

8. FINAL PROVISIONS

8.1. The user can receive any clarifications on issues of interest regarding the processing of his personal data by contacting the Operator via e-mail admin@fmgshipping-ekb.ru. The Operator undertakes to provide answers to the User's questions within 3 working days from the date of receipt of the request.

8.2. This document will reflect any changes in the Operator's personal data processing policy. The policy is valid indefinitely until it is replaced by a new version.

8.3. The current version of the Policy is freely available on the Internet at <https://www.fmgshipping.pro/en/policy>.